

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
9/10 CENTER AUDITORIUM
FEBRUARY 23, 2016 - 7:00 PM

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets	<i>(Finance Committee)</i>
Brenda L. Geist	<i>(Operations Committee)</i>
Bashera Grove	<i>(Policy Committee)</i>
James Hills	<i>(Education & Finance Committees)</i>
Laurie C. Knecht	<i>(Operations Committee)</i>
Thomas Siedenbuehl	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson	<i>(Education Committee)</i>

Student Representatives

Andrew Scott Patterson, Senior Class Representative
Kameron Reeves, Junior Class Representative

General Counsel

Judy Shopp, Esquire

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning
Ronald G. Kabonick, Director of Business Administration & School Board Secretary
Jason Palaia, Director of Elementary Education & Special Education (K-5)

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the November 24, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. *The previous motion failed with a 4-0-2 vote. Ms. Geist and Mr. Siedenbuehl abstained. (Enclosure)*

Motion: _____ Second: _____ Vote: _____

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the January 27, 2016 School Board meeting subject to any additions, deletions, modifications or clarifications. *(Enclosure)*

Motion: _____ Second: _____ Vote: _____

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the February 9, 2016 Special Board meeting subject to any additions, deletions, modifications or clarifications. *(Enclosure)*

Motion: _____ Second: _____ Vote: _____

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session will be held on Monday, February 22, 2016 for legal and personal reasons.
An executive session was held on Monday, February 1, 2016 for legal and personal reasons.
An executive session was held on Monday, February 8, 2016 for legal and personal reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
March 8, 2016	6:00 PM	All Committees & Special Meeting	9/10 Center Auditorium
March 22, 2016	7:00 PM	School Board Meeting	9/10 Center Auditorium

SPECIAL REPORTS

Recognitions:

- Eagle Scout
- PMEA District Chorus
- AP Gaston Caperton Honor Roll

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. FINANCE COMMITTEE (Stuart Deets, Chair)

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the Financial Statements, and the Bills Payable list for the period of February 6th through February 19th 2016, as presented. (*Enclosures*)

B. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. NON-CERTIFIED

- 1) Urban, Donna, Child Accounting for the Coatesville Area School District.
Letter Dated: 2/12/2016. Reason: Retirement: Effective: 3/4/2016.

b. FEDERATION

- 1) Hamilton, Walter, HVAC Tradesman for the Coatesville Area School District. Letter Dated: 2/5/2016. Reason: Personal. Effective: 2/5/2016.

c. EXTRA DUTY

- 1) Everett-Moschitta, Deborah, Varsity Field Hockey Coach for the Coatesville Area Senior High School. Letter Dated: 2/8/2016. Reason: Personal. Effective: 2/8/2016.
- 2) Milley, Lauren, 8th Grade Softball Coach for the Scott Middle School. Letter Dated: 2/8/2016. Reason: Moving to 7th Grade Track Coach. Effective: 2/8/2016.

2. **New Appointments – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. CATA

- 1) DiStefano, Greg, School Psychologist for the Coatesville Area School District. Posted: 12/2/2015. Salary: \$77,033 (Prorated). Step: 14. Level: M+45. Years of Exp: 14. Professional Employee Contract. Degree: BA – Psychology, Edinboro University. M.Ed. – Edinboro University. Certification: School Psychologist. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Wilkinson, Taylor, LTS (Assignment Extended) Elementary Teacher for the Caln Elementary School. Salary: \$43,133 (Prorated). Temporary Substitute Contract. Degree: BS – Education, West Chester University. Certification: Elementary K-6, Special Education Pk-8. Years of Exp.: 0. Effective: 2/10/2016 – 3/10/2016. SP4: Staff.
- 3) Thompson, Tyree, School Psychologist for the Coatesville Area School District. Posted: 12/2/2015. Salary: \$77,033 (Prorated). Step: 14. Level: M+45. Years of Exp: 14. Temporary Professional Contract. BA - Psychology, Widener University. MA - School Psychology, Rowan University. Certification: Education Specialist I – School Psychologist Pk-12. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) McGhee, Cecelia, 5.75 Hour Special Education Aide for the Rainbow Elementary School. Posted: 11/17/2015. Salary: \$12.50/Hour. Effective: 2/24/2016. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Cooper, Victoria, Student Council Advisor for the Coatesville Area High School 9/10 Center. Posted: 1/7/2016. Salary: \$3,516.25 (Prorated). Effective: 2/16/2016. SP4: Staff.
- 2) Fosnocht, Mary, Girls' Lacrosse Head Coach for the Coatesville Area High School Campus. Posted: 11/17/2015. Salary: \$4,050.75 (Prorated). Effective: 3/7/2016. SP4: Approved. Pending 168 Forms.
- 3) Mangio villano, Joanna, Mentor for Shawn Lee at the South Brandywine Middle School. Salary: \$1,000 (Prorated). SP4: Staff.
- 4) Milley, Lauren, 7th Grade Track Coach for the Scott Middle School. Posted: 1/11/2016. Salary: \$1,493.50 (Prorated). Effective: 2/24/2016. SP4: Staff.
- 5) Potter, Stephen, Boys' Head Soccer Coach for the Coatesville Area Senior High School Campus. Posted: 1/13/2016. Salary: \$5,253.13 (Prorated). Effective: 2/24/2016. SP4: Approved. Pending 168 Forms.
- 6) Sheehan, Patrick, FBLA/DECA Advisor for the Coatesville Area High School Campus. Posted: 1/13/2016. Salary: \$2,247.50 (Prorated). Effective: 2/17/2016. SP4: Staff.
- 7) Wood, Lisa, Assistant Softball Coach for the Coatesville Area Senior High School. Posted: 1/29/2016. Salary: \$2,904.00 (Prorated). Effective: 3/7/2016. SP4: Staff.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Ross Jr., Rick, Custodian for the Scott Middle School. Effective: 2/29/2016 – 3/11/2016.
- 2) Russo, Maria, Teacher for the Coatesville Area Senior High School. Effective: 5/20/2016 – 6/10/2016.
- 3) Van Der Kwast, Lindsey, Teacher for the Coatesville Area Senior High School. Effective: 5/19/2016 – 6/10/2016.

4. **Voluntary Transfers**

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Buckley, Lynne, move from Reading Specialist for the Scott Middle School to Reading Specialist for the Reeceville Elementary School. Effective: 2016 – 2017 School Year.

5. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Beam, Joann, move from 4.75 Hour Instructional Aide for the Rainbow Elementary School to 5.75 Hour Special Education Aide for the East Fallowfield Elementary School. Effective: 2/24/2016.
- 2) Wismer, Tammy, move from Substitute Aide for the Friendship Elementary School to 5.75 Hour Special Education Aide for the Friendship Elementary School. Salary: \$12.50/Hour. Effective: 2/16/2016.

C. **Berkheimer Tax Administrator Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Berkheimer Real Estate Tax Administration proposal at a cost of \$1.35 per bill. The proposed \$1.35 per bill is for printing, mailing, collecting, reporting, daily transfer of funds, and other administrative service that would not be provided by any local tax collector.

D. **RevTrak, Inc. Merchant Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Merchant Agreement between CASD and RevTrak, Inc. for credit card payments at school, as presented. (*Enclosure*)

E. **Amended Job Description for Homeschool Visitor**

RECOMMENDED MOTION: That the Board of School Directors approve the amended job description for Homeschool Visitor, as presented.

F. **YourCause, LLC Donation for Scott Middle School**

RECOMMENDED MOTION: That the Board of School Directors accept the donation in the amount of \$100 from YourCause, LLC for classroom supplies at Scott Middle School.

G. **CASD's Respond to June 30, 2009-2010 Auditor General's Performance Audit Report**

RECOMMENDED MOTION: That the Board of School Directors approve the Coatesville Area School District's response to the June 30, 2009-2010 Auditor General's Performance Audit report as presented. (*Confidential Enclosure*)

H. **Coatesville Solar Initiative, LLC (CSI)**

RECOMMENDED MOTION: That the Board of School Directors approve the Release from CSI dated and executed by CSI on December 25, 2015 pursuant to a resolution for approving and entering into a release and settlement agreement executed by CSI on December 26, 2015 and authorize the president of the Board of School Directors to execute the release. (*Confidential Enclosure*)

I. Appointment of Legal Counsel

RECOMMENDED MOTION: That the Board of School Directors approve Lamb McErlane, P.C. as legal counsel in the matters of CASD v. Microsys Information Systems, Inc. and Simon Abboud (Chester County No. 2015-03701-CT); CASD v. Ellison and SLG (Chester County No. 2015-01017-TT); CASD v. Richard Como (Chester County No. 2014-11451-TT); Travelers v. CASD, Ellison and SLG (Middle District No. 15-cv-01615-YK); CASD v. Sole Source and shall terminate the Levin Legal Group, P.C. as counsel of record, effective immediately. Further the Board of School Directors approve the five (5) letters of engagement with Lamb McErlane, P.C. subject to approval by General Counsel, as presented. Further, that the Board of School Directors approve Lamb McErlane, P.C. as legal counsel in the matter of Hawa & Powell v. CASD et al. (15-cv-04828) subject to the receipt of the letter of engagement and its approval by General Counsel. (*Confidential Enclosure*)

J. Letter of Engagement with Kleinbard LLC

RECOMMENDED MOTION: That the Board of School Directors approve the letter of engagement with Kleinbard LLC, as presented. (*Confidential Enclosure*)

K. Contract with Stout Risius Ross (SRR)

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Stout Risius Ross (SRR), as presented. (*Confidential Enclosure*)

L. Johnson Controls COSTARS Contract Number 008-145

RECOMMENDED MOTION: That the Board of School Directors approve the emergency purchase and installation of a Modular Variable Speed Pressure Booster Skid for the 9/10 Center as per Policy 610. (*Confidential Enclosure*)

3. EDUCATION COMMITTEE (*Deborah Thompson, Chair*)

A. Confidential Release and Settlement Agreement for Student ID # 10006396

RECOMMENDED MOTION: That the Board of School Directors approve the Confidential Release and Settlement Agreement for Student ID # 10006396, as presented. (*Confidential Enclosure*)

B. CASD School Calendar for 2016-2017 - 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of the 2016-2017 school calendar. (*Enclosure*)

C. Approval for Advanced Placement Computer Science Course

RECOMMENDED MOTION: That the Board of School Directors approve the addition of an Advanced Placement course for students in grades 9-12, effective 2016-2017 school year.

4. OPERATIONS COMMITTEE (*Brenda Geist, Chair*)

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. Policy 000 – Board Policy/Procedure/Administrative Regulations – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 000, Board Policy/Procedure/Administrative Regulations.
- B. Policy 003 - Functions – Adoption**
RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 003, Functions.
- C. Policy 100 – Comprehensive Planning – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 100.
- D. Policy 101 – Mission Statement – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 101.
- E. Policy 102 – Academic Standards – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 102. (*This item was previously tabled pending a definition of geography.*)
- F. Policy 103 (NEW) – Nondiscrimination in School and Classroom Practices – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of (new) Policy 103.
- G. Policy 103.1 – Nondiscrimination–Qualified Students with Disabilities – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of (new) Policy 103.1.
- H. Policy 104 – Nondiscrimination in Employment – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 104.
- I. Policy 104.1–Equal Employment Opportunity Policy & Affirmative Action Program–30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 104.1.
- J. Policy 105 - Curriculum – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 105.
- K. Policy 105.1–Review of Instructional Materials by Parents/Guardians and Students–30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 105.1.
- L. Policy 105.2 – Exemption from Instruction – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 105.2.

M. Policy 107 – Adoption of Planned Instruction – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 107.

N. Policy 108 – Adoption of Textbooks – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 108.

O. Policy 109 – Resource Materials – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 109.

P. Policy 110 – Instructional Supplies – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 110.

Q. Policy 111 – Lesson Plans – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 111.

R. Policy 112 – Guidance Counseling – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 112.

S. Policy 113 – Special Education – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 113.

T. Policy 113.1 – Discipline of Students with Disabilities – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 113.1.

U. Policy 113.2 – Behavior Support for Students with Disabilities – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 113.2.

V. Policy 113.3 (NEW) – Screening and Evaluations for Students with Disabilities – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 113.3.

W. Policy 113.4 (NEW) – Confidentiality of Special Education Student Information–30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 113.4.

X. Policy 114 – Gifted Education – 30 Day Review

RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 114.

- Y. Policy 116 (NEW) - Tutoring – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 116.
- Z. Policy 117 – Homebound Instruction – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 117.
- AA. Policy 118 – Independent Study – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 118.
- BB. Policy 119 – Current Events – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 119.
- CC. Policy 121 – Field Trips – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 121.
- DD. Policy 122 – Extracurricular Activities – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 122.
- EE. Policy 123 – Interscholastic Athletics – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 123.
- FF. Policy 123.1 – Concussion Management – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 123.1.
- GG. Policy 123.2 – Sudden Cardiac Arrest – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 123.2.
- HH. Policy 124 (NEW) – Alternative Instruction – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 124.
- II. Policy 126 – Class Size – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 126.
- JJ. Policy 127 – Assessment System – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 127.
- KK. Policy 130 - Homework – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 130.

- LL. Policy 137 – Home Education Programs – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 137.
- MM. Policy 137.1 (NEW)–Extracurricular Participation by Home Education Students–30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 137.1.
- NN. Policy 138 – English as a Second Language/Bilingual Education Program – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 138.
- OO. Policy 140 – Charter Schools – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 140.
- PP. Policy 140.1 (NEW)–Extracurricular Participation by Charter/Cyber Charter Students–30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 140.1.
- QQ. Policy 142 (NEW) – Migrant Students – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 142.
- RR. Policy 143 (NEW) – Standards for Persistently Dangerous Schools – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 143.
- SS. Policy 144 (NEW) – Standards for Victims of Violent Crimes – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 144.
- TT. Policy 146 (NEW) – Student Services – 30 Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 146.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2016 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*